

Thank You

We appreciate you choosing our office for your orthodontic treatment. We are committed to your successful treatment!

Please keep in mind that the cost of treatment depends on the severity of the patient's condition, the materials used and the length of treatment. We have several payment plans to suit different budgets. We work hard to make your orthodontic treatment affordable.

If a patient transfers during the course of treatment, the account will be prorated as described in the contract. The account will be settled prior to sending the records to the new orthodontist.

If you have any questions you may direct them to the following people:

Treatment Coordinator: Ingrid Bettridge

Financial Coordinator: Stana Martinez

Insurance Coordinator: Lee Ann Hein

Schedule Coordinator: Susan Pehrson

Phone: 801-525-1333

Fax: 801-525-1448

**1792 W 1700 S Suite 201
Syracuse, UT 84075**

www.Sheldonpeckorthodontics.com

Look for us on Facebook

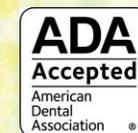


Sheldon Peck Orthodontics

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Member
American Association of
Orthodontists®



Insurance Policy

If a patient has insurance, as a courtesy, we will contact the insurance company to determine if there are orthodontic benefits available. We will do all we can to be of assistance in filing your claim and working with your insurance company to receive the applicable orthodontic benefits.

We do not have access to all of your plan benefits and might not be aware of restrictions and limitations in your policy. Ultimately the patient is responsible for the entire contracted fee regardless of insurance benefits. It is your responsibility to be aware of the benefits and exclusions within your plan. Any amount not covered or paid by your insurance will be the patient's responsibility.

If there is any change in benefits or coverage, ie; plan termination or a new insurance benefit, it is the patient's responsibility to contact our office to let us know of the changes.

Financial Policy

In an effort to keep orthodontic fees down while maintaining the highest level of professional care, we have established the following financial policy:

A discount will be offered if the patient portion is paid in full prior to the beginning of treatment. An initial payment or down payment will be due before any appliances are placed. The balance will be paid in monthly installments over the treatment time. As a courtesy, we will ask for a payment at your appointment if one is due.

As a convenience to our patients, we accept cash, personal checks, MasterCard, Visa, American Express and Discover. A fee of \$25.00 will be charged for any insufficient funds received.

If an account becomes 30 days past due, an automatic service charge of \$25.00 will be added each month until the account is brought current. If an account becomes 60 days past due the patient will be put on maintenance only appointments (no teeth movement) until account is brought current. All accounts will be paid in full prior to having appliances removed.

In cases of serious delinquency, treatment will be discontinued, although we will make every effort to accommodate our patients with temporary financial difficulties.

Appointments

Patients are seen by appointment only. If you have a broken bracket, poking wire, missed appointment etc., please call our office at 801-525-1333 in advance so that we may reserve an appointment for you.

Because appointments are made six to eight weeks in advance, please reschedule any appointments as soon as possible to prevent extended treatment time due to unavailable appointment openings.